

Catalogue of information of public character

1. Basic catalogue data

The public institution's name and seat

Pomorski muzej – Museo del mare »Sergej Mašera« Piran – Pirano (Maritime Museum »Sergej Mašera« Piran)
Cankarjevo nabrežje 3
6330 Piran
SI - Slovenia

Contact data:

Reception: 05/ 671 00 51
Administration: 05/ 671 00 40
Fax: 05/ 671 00 50
e-mail: muzej@pommuz-pi.si
registration number: 5052238
tax number: 19410735
classification of activities: 91.020

Managing executive

Franco Juri, Director

Date of last notification of change

Catalogue accessibility

The catalogue is accessible on the official Maritime Museum's web page: www.pomorski.muzej.si

2. General data on the executive body and information of public character at its disposal

2.1. The institute's mission and organization

The mission

Description of the institution's sphere of work

- It collects, records, conserves, arranges, documents, keeps and carries out professional as well as scientific research into museal material, artefacts, printed, written, pictorial, sound, art and other sources from its sphere of work and prepares studies and treatises for their protection;
- systematically collects material in the field; prepares and complements permanent collection from the gathered material;
- carries out scientific-research work from its sphere of work and enables professional as well as scientific study of museal material;
- prepares exhibitions and other forms of presenting the findings of museum work in its own museum, elsewhere in Slovenia and abroad;
- hosts other Slovenian and foreign exhibitions;
- publishes professional and scientific publications of material from its own collections, synthetic monographic studies, exhibition catalogues and popular publications from the sphere of its work;
- prepares lectures, professional and scientific meetings, presents to the public various material from the sphere of its work;

- collaborates with other museums and galleries, scientific-research institutions, institutes for the protection of natural and cultural heritage as well as other institutions and experts from the sphere of its work from Slovenia and abroad;
- runs specialist library and keeps bibliography of the museum staff for pedagogical and study needs, and cooperates with libraries;
- develops and carries out restoration, conservation and other technical activities for its own needs;
- lends museal material for commemorative exhibitions and special needs;
- records and keeps archival material from the sphere of its work;
- runs specialist library for the sphere of its work, which is open to the public, and carries out library activities in accordance with the required standards and legislation;
- enables professional education for trainee custodians, pedagogues and documentarists;
- enables access to data and programmes to physically impaired persons;
- issues publications that derive from the museum's basic mission.

2.2. Contact data of the official person pertinent for providing information

Franco Juri, Director

franco.juri@guest.arnes.si

phone: 00386 (0)5 671 00 41

3. The institution's bodies

The institution's board

- Robert Smrekar, president of the board, representatives of the founder
- Dr Nadja Terčon, the president's deputy, representative of the museum employees
- Snježana Karinja, representative of the museum employees
- Dr Tanja Roženberger, representative of the public
- Neli Romanello, representative of the founder
- Marjan Ignjatovič, representative of the founder and the Italian self-governing community Piran
- Dr Andrej Gaspari, representative of the Ministry of Culture

4. Legislative and other legal bases stipulating the sphere of work and operating guidelines

- Law on institutions (Uradni list RS/Official Gazette of the Republic of Slovenia, Nos. 12/91, 8/96, 36/00 – ZPDZC, 127/06 – ZJZP and subsequent).
- Law on protection of cultural heritage (ZVKD-1) (Uradni list RS, Nos. 16/2008, 123/2008 and subsequent).
- Law on the changes and supplements of the Law on protection of cultural heritage (ZVKD-1D) (Uradni list RS, No. 32/2016).
- Law on public finances (Uradni list RS, Nos. 11/11-UPB4, 14/2013 amended, 101/13, 55/15 – ZfisP, 96/15 – ZIPRS1617 and 13/18 and subsequent).
- Law on implementation of public interest in culture (Uradni list RS, Nos. 77/7 - 56/08, 4/10, 20/11, 111/13, 68/16, 61/17).
- Law on employment relationships (Uradni list RS, Nos. 21/13, 78/13 amended, 47/15 – ZZSDT, 33/16 – PZ-F, 52/16 and 15/17 – Constitutional Court decision).
- Law on public employees (Uradni list RS, Nos. 63/07-65/08, 69/08 – ZTFI-A, 69/08 – ZZavar-E, 40/12 – ZUJF and subsequent).
- Law on balancing of the public finances (Uradni list RS, Nos. 40/2012 and subsequent).
- Law on the system of wages in public sector (Uradni list RS, Nos. 108/09-UPB13, 107/10, 35/11 – ORZSJS49a, 27/12 – Constitutional Court decision, 40/12 – ZUJF, 46/13,25/14 – ZFU, 50/14, 95/14 – ZUPPJS15, 82/15, 23/17 – ZDOdv, 67/17 and subsequent).
- Collective labour agreement for cultural activities in the Republic of Slovenia (Uradni list RS, Nos. 45/1994 and subsequent).

- Collective labour agreement for cultural activities in the Republic of Slovenia (Uradni list RS, Nos. 45/94, 45/94, 39/96, 39/99-ZMPUPR, 82/99, 102/00, 52/01, 64/01, 43/06-ZKolP, 60/08, 32/09, 32/09, 40/12, 46/13, 106/15, 46/17, 2/17 – amended and 80/18)
- Law on media (Uradni list RS, Nos. 110/06 – UPB, 36/08 – ZPOmK-1, 77/10 – ZSFCJA, 90/10 – Institutional Court decision, 87/11 – ZAvMS, 47/12, 47/15 – ZZSDT, 22/16, 39/16 and 45/19 – Institutional Court decision).
- Law on personal data protection (Uradni list RS, No. 94/07 – UPB)
- Law on access to public information (Uradni list RS, Nos. 51/06 – UPB, 117/06 – ZDavP-2, 23/14, 50/14, 19/15 – Institutional Court decision, 102/15 in 7/18)
- Law on public ordering (Uradni list RS, Nos. 91/15 and 14/18)
- Decree on declaring the Museum of Salt-making a monument of national concern (Uradni list RS, No. 29/2001 and subsequent)
- Decree by Piran Municipality on proclamation of Sečovlje saltpans Nature Park (Official publication by Primorske novice daily, No. 5/90) – applicable for the part concerning protection of cultural monument of local concern.
- ICOM Code of Ethics, International Council of Museums, Slovenian board, Ljubljana 2005
- Decree on founding the public institution Maritime Museum »Sergej Mašera« Piran (Official publication by Primorske novice, No. 37/2006, Uradni list RS, No. 5/2012).
- Decree on changes and supplements regarding founding of the public institution Maritime Museum »Sergej Mašera« Piran (Uradni list RS, No. 71/2016).
- Decree on changes and supplements regarding founding of the public institution Maritime Museum »Sergej Mašera« Piran (Uradni list RS, No. 58/2017).
- Local culture programme (LPK) by Piran Municipality, 2018-2021.

The regulations are accessible on Ministry of Culture (www.mk.gov.si) web page under section Zakonodaja (Legislation) – Kulturna dediščina (Cultural heritage).

5. List of strategic and programme documents as per content segments

Strategic plan of the Maritime Museum Piran

Work programme

Annual reports

6. List of public records managed by the Museum body

List of all invited to museum exhibitions and other events

- Adrema (list) of all invited to museum exhibitions
- Electronic adrema

The record contains the following data:

- Name and surname
- Address
- Postcode and place of residence
- e-mail address

List of regularly and temporarily employed for the monthly payroll

The record contains the following data:

- Name and surname
- Address
- Postcode and place of residence

6. Description of the manner of accessing information of public character

All information is accessible on web pages of the Maritime Museum Piran. Physical access is possible after prior agreement at the seat of our museum.

Pertinent person: Franco Juri, Director